

21<sup>st</sup> February 2005

41 b Burns Road S6 3GL

Copies to:- LDC, Tricia Foster / Course tutor, Andrew Thornton

TO: Project Manager, Angela Barney

It has come to my attention that you have proceeded to deliver a course.

I am writing to clarify the position as regards **intellectual property** . We established a mutual understanding which both parties accepted at our last meeting in December 2004, which I believe we both have taped records of and which was witnessed by independent parties.

Specifically:

1. I acknowledged that as the registered learning centre, Unstone Grange has the right to use the outline **structure** of the 'Organic Culture and Cultivation' learning programme as written by me and registered with North-East Midlands Open College Network for the start of delivery in January 2004.

2. I was reassured that you understood and accepted my request that you would not use anything that was my personal and private property. You have now complied with my request to return a digital copy of all the information you deemed to be my property and presumably deleted this data from your computer system as agreed. These copies now constitute evidence of what you consider to be my intellectual property.

This letter is a formal request for reassurance that you have abided by our agreement and are not using any of my intellectual property in the current course delivery. By which I mean the information handouts and leaflets which formed the majority of the **content** of the Theory of Organic Cultivation course. This information was authored by myself over a period of more than 15 years, from 1988 to 2003, when I was not employed by your organisation as a tutor.

I wish to make it clear that, as the author of this material, I refuse permission for any of my intellectual property to be used in any of your activities.

Neither myself nor Sheffield Organic Food Initiative ( a registered charity and nominal copyright holder of some of the relevant information) have received any request to use, license or otherwise copy and distribute any of this material.

I have taken the liberty of contacting Tricia Foster so the NEMOCN and the Consortium are aware of this situation and requested their policy on protecting intellectual property.

I hope you can put my mind at rest, by replying with your confirmation that my intellectual property is not being used against my will.